

# Complicité

## ASSISTANT STAGE MANAGER (UNTITLED COMPLICITÉ TOUR)

### RECRUITMENT PACK



New India

18 July 1911

Mr. Ramanujam, M.S.

Our representative who called on this distinguished Mathematician recently reports that his condition is very far from satisfactory. He was transferred to the Bangalore district for a change, but although it is stated that he is on the way towards recovery, friends who knew him in England express painful surprise at the extent of the change in his health. The Government representative of our representative has been chiefly occupied in the past two years of vain efforts to secure his return to India on the ground of his health, who feared that he would react dangerously on his return, and being ordered complete rest, all thought of continuing his work has to be put aside till he gets back some of his strength. It is extremely doubtful, he said, in view of his difficulties in England, whether he would return to that country. The more important consideration, however, is that he should be enabled to resume his great work, and we hope the Government will see that he has the best of medical attention and all possible care.

**Complicité are looking for an Assistant Stage Manager for the forthcoming rehearsal periods and national and international tour of our latest production (to be announced).**

## **ABOUT THE PRODUCTION**

A major new work from Complicité which is currently in development, the production is a solo performance conceived and performed by Simon McBurney.

## **ABOUT THE ROLE**

At Complicité, we make work in a very live way. Nothing is fixed too early, and the production continues to evolve through rehearsal and performance. For us, stage management is not outside that process, but at its heart.

We're looking for an experienced Assistant Stage Manager who wants to be part of making the piece, not just running it. In our rooms, roles are porous. Stage managers sit alongside performers and creatives, shaping the rhythm of work, its detail, and its life from within.

Operating the show is not separate from the act of performing it. It asks for presence, responsiveness and a willingness to stay alert to what's happening each night, as if the piece is a single, shared organism.

That way of working requires resilience, curiosity, and a readiness to step beyond the edges of a defined role when needed, while still holding the rigour and care that the work demands.

We hold this approach alongside our commitments to fair working practices and the frameworks that support the company, and we're always in conversation about how to do both well.

The Assistant Stage Manager will be line managed by the Company Stage Manager (CSM).

## **ESSENTIAL SKILLS REQUIRED**

- Minimum 3 years' experience in the role of Assistant Stage Manager at a similar professional scale
- Demonstrable experience of working with new writing or devised process or international work

## **JOB DESCRIPTION**

The job description below is not exhaustive but is meant as an outline of duties and responsibilities required to fulfil the role of Assistant Stage Manager (ASM).

- You will work with the CSM on the smooth running of rehearsals including marking up, maintenance and organisation of the rehearsal spaces
- You will work with the SM team to manage props and furniture; sourcing, maintaining, storing, and moving
- You will support the Production Manager, Head of Stage and SM team as needed to conduct fit ups and get outs at each venue
- You will work on stage during performances, technical and dress rehearsals, coordinating cast and moving props and scenery as needed
- Maintain clear archival handover notes so that another suitably skilled person could operate or remount your plot if required
- You will attend production meetings as required
- You will facilitate pre-show touch tours in rotation with the Stage Management team
- You will take responsibility for laundry; washing and drying costumes and preparing them for performance
- Undertake such other reasonable duties as may be required by the CSM, Production Manager, General Manager or Producer in connection with the rehearsal, performance and touring of the Production
- You will, along with the SM team, monitor the welfare of the touring company during the rehearsal and performance period
- You will, along with the SM team, work to uphold the Company's Health & Safety Policy at all times

- You will be present in the venue at least each day that the company are called
- Where the CSM is not present, you will deputise as needed
- You will act as company representative and ambassador at all times on tour
- As part of Complicité's commitment to sustainable practices, the whole company will work towards meeting Theatre Green Book's Intermediate Standard for Green Productions and think creatively about other environmental sustainability efforts
- You will be required to participate in Carbon Literacy Training for this role

## **DATES**

### **2026**

Week commencing (w/c) 1 June 2026, Development week - UK  
(attendance TBC in line with ASM's availability)

From 21 July 2026, up to two weeks of development, exact dates and location to be confirmed, with a maximum of 8 days attendance  
(attendance TBC in line with ASM's availability)

Weeks commencing 21, 28 September and 5 & 12 October 2026,  
Rehearsals in London

Weeks commencing 19, 26 October and 2 November 2026  
Rehearsals, Tech and Performances at Théâtre Vidy-Lausanne, Switzerland

### **2027**

Tour dates are being booked between 29 March (rehearsals) and 28 June 2027, and from mid-August to November 2027. A provisional schedule is laid out below with further dates to be added.

w/c 29 March - rehearsals (London/International)

w/c 5 April - rehearsals (London/International)

w/c 12 April - international touring

w/c 3 May - international touring

w/c 10 May - international touring

w/c 31 May - international touring

w/c 7 June - international touring

w/c 14 June - international touring

w/c 21 June - international touring

w/c 16 August - UK touring

-or-

w/c 23 August - UK touring

w/c 6 September - UK touring

w/c 13 September - UK touring

w/c 20 September - UK touring

w/c 18 October - UK touring

w/c 25 October - UK touring

w/c 1 November - international touring

## **FEE**

The fee for this role is £700 per week, plus subsistence, in line with Equity guidance where applicable.

The contract is based on a 43 hour week (46 hour week for Production Week). Overtime will be paid in line with Equity guidelines.

While Complicité will be mindful of your days off on tour, you will be available out of hours as necessary for matters of company welfare.

## ABOUT US

Complicité is an international touring theatre company and charity, under the creative leadership of Artistic Director and co-founder Simon McBurney. Over four decades, we have played in more than 40 countries and won more than 50 awards. Through our live productions, streamed work and education and engagement, millions of people have encountered the work of “*the most influential and consistently interesting theatre company working in Britain*” (The Times).

Complicité’s recent work includes: the dance trilogy *Figures in Extinction*, a major new collaboration between Simon McBurney and Choreographer Crystal Pite with Nederlands Dans Theater, the reimaged *Mnemonic* which played at the National Theatre in 2024, *Drive Your Plow Over the Bones of the Dead* which achieved rave notices, toured internationally and was seen by over 78,000 people, *Can I Live?* a vital new digital performance about the climate catastrophe conceived, written and performed by Fehinti Balogun, *The Encounter*, as well as *The Dark is Rising*; an audio drama for BBC World Service and BBC Sounds based on Susan Cooper’s cult novel and a production of Anne Carson’s one-act radio play *I Don’t Do Innocents* for The Paris Review.

Action on the Climate and Ecological Emergency is a burning thread running through all of our work and we have played a key role in Culture Declares Emergency, as well as in developing the Theatre Green Book.

## HOW TO APPLY

You don't need to meet every criterion to apply, if the role interests you, we'd like to hear from you.

Please submit a CV and either a covering letter (max 1 page A4) OR a short video (max 2 minutes) to [jobs@complicite.org](mailto:jobs@complicite.org) detailing your experience and interest in the role. Please include ‘Assistant Stage Manager Role’ in the subject line.

Please include the names of two people who can provide a reference, one of whom should be a recent employer.

**Deadline: On or before 12 June 2026.**

We encourage you to submit your application as early as you are able to, as we reserve the right to close this vacancy ahead of the deadline if we appoint a suitable candidate. We want to hear from everyone who feels they're a good fit, so please get in touch if you have any questions about the application process.

Applicants must have the legal right to work in the UK at the time of application, as we are unable to offer visa sponsorship for this role.

**NO AGENCIES PLEASE**

If you have any questions about this role or the application process, please email [jobs@complicite.org](mailto:jobs@complicite.org)

Please also ensure that you complete our anonymous [Equality Monitoring Form](#)

We prefer for interviews to be held in person, but we will work with you to ensure access needs will be met at every stage of the process.

Please let us know if you require any reasonable adjustments to apply or attend an interview.

Any reasonable travel expenses incurred to attend an interview will be reimbursed.

We actively encourage applications from people who are under-represented in the arts, including people from the Global Majority, people with a disability, D/deaf people, neurodivergent people, people from working-class backgrounds, and LGBTQIA+ people. We are committed to ensuring our team reflects the diversity of the society we live in and to remove barriers to participation.